

Vacancies with UNICEF South Sudan

If you are South Sudanese National who is passionate and committed professional and want to make a lasting difference for children, UNICEF South Sudan, the world's leading children's rights organization would like to hear from you.

For 60 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. At this time in South Sudan, the UNICEF response contributes to the Inter-agency strategic objectives and aims to provide humanitarian assistance and protection tailored to the needs of girls, boys, women and men (internally displaced, host communities, and refugees) in accordance with the Core Commitments for Children to reduce morbidity and mortality and ensure the protection and participation of affected populations. The key programme priorities are: outbreak prevention, preparedness and response with a focus on measles and diarrheal disease (including cholera) involving close collaboration between WASH, nutrition and health sectors; protection of children, focused on preventing and responding to recruitment and other grave violations; access to and return to learning for displaced children and children in vulnerable host communities to provide a protective environment and entry point for other programme interventions including health, nutrition, WASH and child protection, preparedness for the rainy season including pre-positioning of supplies and establishment of programmes in locations likely to become inaccessible during the rains.

As part of our restructuring exercise and to respond to the increased humanitarian needs, the following posts have been established in our country programme and we are seeking dedicated, professional South Sudan nationals to join our team, this could be you!

1. Health Specialist, NO-C, Wau, Fixed-Term – VA/2014/12/22

Purpose of the post

Health Specialist is responsible for the development, planning, implementation, monitoring and evaluation and administration of the Health programme within the country programme. Accountable for effective technical and programme support to facilitate the application and adaptation of UNICEF policies and strategies to achieve strategic priorities and objectives and expansion of UNICEF assisted Health interventions, including the attainment of the Millennium Development Goals agenda.

Participates with UNICEF, Government, non-government organizations (NGOs) and other partners in the development of strategies and approaches relating to Health. Monitors status to ensure achievement of strategic results in line with agreed Annual and Country Programme objectives and adopts corrective action to meet programme/project objectives. Contributes to the identification and introduction of new approaches, methods and practices in project management for improving programme delivery with emphasis on sustainability of intervention and community participation.

Contributes to the preparation of the Situation Analysis by compiling, analysing and evaluating information and providing the technical input and support to Health interventions and its periodic update. Prepares sectoral input to the Country Programme Document and all related documents (e.g., Country Programme Recommendation, Plans of Action, and Country Programme Summary Sheet).

Minimum qualifications & experience required

Advanced degree in one of the disciplines relevant to the following areas: Public Health, Medicine, Health Research, International Health, Health Policy and Management, Environmental Health Sciences, Family Health, Biostatistics, Socio-medical Sciences, Epidemiology, Health Education, Health Promotion and Disease Prevention, Educational Interventions in Health Care, Nursing or a field relevant to international development assistance in Health.

Five years of professional work experience at the national and international levels in planning, programming, implementation monitoring and evaluation of technical cooperation programmes related to Health. Professional work experience in a managerial position, or a technical expert position in child survival & development, health care.

2. Health Officer, NO-B, Bor, Fixed-Term – VA/2014/12/23

Purpose of the post

Health Officer provides professional technical assistance and support for programme/project design, planning, implementation, monitoring, evaluation, and administration of programme/project activities, including data analysis, progress reporting, knowledge networking and capacity building, in support of achievement of planned objectives of the work plan, aligned with Health programme goals and strategy.

Provides technical assistance in the integration of the Health programme with other sectors in collaboration with other UNICEF sectors, particularly Health, CSD, HIV/AIDS, WASH, and programme communication. Contributes to build on intersectoral experience and establish partnerships to promote innovative approaches to address immediate and underlying determinants of maternal, newborn and child health, recognizing that health outcomes are not the results of action in the health sector alone.

Assists in the design, planning, monitoring and evaluation of the Health programme to be implemented in the locality.

Supports the improvement of programme delivery with emphasis on sustainability of intervention and community participation

based on Human Rights framework and cross sector approach to programming and Community Capacity Development. Assists in the development of the sectoral work plan and technical decisions as well as for administration, implementation and monitoring of sectoral project activities. Analyses data and information, and drafts progress reports; drafts changes in project work plans, as required. Monitors to ensure objectives and targets are timely met and achieved, through effective coordination and collaboration, by participating in a teamwork of professional and support staff. Support maintenance of info system for monitoring gender sex aggregated data.

Assists in the planning and organizing training/development activities to upgrade the capacity of the Country Office staff as well as government and NGOs in the programme development, implementation and management of Health programme. Assists in Identifying training needs and conducts relevant orientation, workshop, training and learning/development activities for the staff as well as for government personnel and beneficiaries, in collaboration with knowledge institutions.

Minimum qualifications & experience required

University degree in Health, Public Health, Global/International Health, Health Policy & Management, Environmental Health, Family Health, Health Research, Biostatistics, Socio-medical Sciences, Epidemiology, Health Education, Health Promotion and Disease Prevention, Educational Interventions in Health Care, Demography, Social Sciences, Medicine, Nursing, or a field relevant to international public health development assistance.

Two years of professional work experience in planning, programming, implementation monitoring and evaluation of health programmes. Professional work experience in a programme management function or a technical expert capacity in child survival & health care.

3. WASH Officer, NO-B, Aweil, Fixed-Term – VA/2014/12/24

Purpose of the post

Accountable for professional technical contribution to programme/project design, planning, administration, monitoring and evaluation of WASH programme/project activities, data analysis and progress reporting, and commitment for enhancement of teamwork and capacity building, in support of achievement of planned objectives of the work plan, aligned with country programme goals and strategy.

Ensure the availability of accurate, complete and up-to-date information required for effective WASH programme and project design, implementation, management, monitoring and evaluation. Draft sound WASH programme budgets for review by the supervisor, including concrete steps to enhance emergency preparedness and response.

Enhance programme efficiency and effectiveness through evidence base approach and implementation follow-on, including monitoring UNICEF inputs, local conditions and resources, flow of supply and non-supply and emergency assistance and WASH programme status.

Analyze collected data and information and prepare progress reports; draft changes in WASH project work plans and assist in identification of required supplies and equipment (for both development and emergency orientated activities) as well as in the drafting of Country Programme Recommendation and other programme documentation, assuring accuracy and consistency with established rules, regulations and plans of action.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health, Civil Engineering, Mechanical Engineering, Geology, Hydrology, Sanitation Engineering, or a field relevant to international WASH related development assistance.

Two years' experience in emergency water supply, sanitation and hygiene in developing countries, with proven field experience in sanitation and hygiene in emergencies. Knowledge of the latest developments in emergency sanitation and hygiene, including demonstrated experience of integrating gender & diversity issues in to public health. Background/familiarity with Emergency preparedness and response (and the IASC Cluster approach).

4. Health Officer, NO-B, Yambio, Fixed-Term – VA/2014/12/25

Purpose of the post

Health Officer provides professional technical assistance and support for programme/project design, planning, implementation, monitoring, evaluation, and administration of programme/project activities, including data analysis, progress reporting, knowledge networking and capacity building, in support of achievement of planned objectives of the work plan, aligned with Health programme goals and strategy.

Assists the preparation and periodic update of the Situation Analysis by compiling Health data, analysing and evaluating relevant information and providing the technical input in a timely and accurate manner. Drafts chapters, prepares statistical data reports, and assists with preparation of sectoral input to the programme documents as required. Contributes to the consultation and coordination with key partners at all levels. Exchanges information and knowledge with other programmes to contribute to achievement of overall country programme objectives. Assists in establishing effective monitoring, knowledge database/network and reporting systems to ensure the availability of current and accurate programme information/data, and contributes to the

development of communication materials and strategies to support advocacy and community participation for Health; and to widen partnership with all stakeholder at national, regional, district, community and household levels as well as with funding partners including the private sector in order to accelerate achievement of Health related MDGs goals. Keeps close contacts with external counterparts, including those of the UN and national partners, in order to improve the ability to collect and disseminate relevant data, exchange information on programme/project development and implementation. Shares knowledge, information, experience and lessons learned.

Minimum qualifications & experience required

University degree in Health, Public Health, Global/International Health, Health Policy & Management, Environmental Health, Family Health, Health Research, Biostatistics, Socio-medical Sciences, Epidemiology, Health Education, Health Promotion and Disease Prevention, Educational Interventions in Health Care, Demography, Social Sciences, Medicine, Nursing, or a field relevant to international public health development assistance.

Two years of professional work experience in planning, programming, implementation monitoring and evaluation of health programmes. Professional work experience in a programme management function or a technical expert capacity in child survival & health care.

5. Nutrition Officer (Micronutrient), NO-B, Juba, Fixed-Term – VA/2014/12/26

Purpose of the post

Under the close supervision of the Chief of Nutrition in Juba, contributes to programme planning, administration, implementation and evaluation of programme/project activities, data analysis and progress reporting, for the Micronutrient Deficiency Program in South Sudan. Ensure the availability of accurate, complete and up-to-date information required for effective Nutrition programme and project design, addressing gender inequalities and determinants of gender equality where relevant in implementation, management, monitoring and evaluation. Draft sound Nutrition programme budgets for review by the supervisor

Enhance project efficiency and effectiveness through implementation follow-on, including gender-specific monitoring UNICEF inputs, local conditions and resources, flow of supply and non-supply assistance and Nutrition project status. Analyze collected data and information and prepare progress reports using agreed upon gender indicators where needed; assist in draft changes in Nutrition project work plans and assist in identification of required supplies and equipment as well as in the drafting of Country Programme Recommendation and other project documentation, assuring accuracy and consistency with established rules, regulations and plans of action. Compile Nutrition project implementation training and orientation materials to promote knowledge sharing with donors and media.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health & Nutrition, Health Sciences, International Health & Nutrition, Public Health & Nutrition Policy and Management, Family and Community Health & Nutrition, Nutritional Epidemiology, Health & Nutrition Education, Health & Nutrition Promotion and Disease Prevention, Public Health Preparedness, Health Emergency Preparedness, or other relevant discipline(s). Training in gender and in nutrition programmes that promote gender equality and asset.

Two years of relevant professional work experience. Developing country work experience in South Sudan.

6. Nutrition Officer, NO-B, Bentiu, Fixed-Term – VA/2014/12/27

Purpose of the post

Under the close supervision of the Chief of Field office in Bentiu, contributes to programme planning, administration, implementation and evaluation of programme/project activities, data analysis and progress reporting, for the Micronutrient Deficiency Program in South Sudan. Ensure the availability of accurate, complete and up-to-date information required for effective Nutrition programme and project design, addressing gender inequalities and determinants of gender equality where relevant in implementation, management, monitoring and evaluation. Draft sound Nutrition programme budgets for review by the supervisor.

Enhance project efficiency and effectiveness through implementation follow-on, including gender-specific monitoring UNICEF inputs, local conditions and resources, flow of supply and non-supply assistance and Nutrition project status.

Analyze collected data and information and prepare progress reports using agreed upon gender indicators where needed; assist in draft changes in Nutrition project work plans and assist in identification of required supplies and equipment as well as in the drafting of Country Programme Recommendation and other project documentation, assuring accuracy and consistency with established rules, regulations and plans of action.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health & Nutrition, Health Sciences, International Health & Nutrition, Public Health & Nutrition Policy and Management, Family and Community Health & Nutrition, Nutritional Epidemiology, Health & Nutrition Education, Health & Nutrition Promotion and Disease Prevention, Public Health Preparedness, Health Emergency Preparedness, or other relevant discipline(s). Training in gender and in nutrition programmes that promote

gender equality and asset.

Two years of relevant professional work experience. Developing country work experience in South Sudan.

7. Nutrition Officer, NO-B, Bor, Fixed-Term – VA/2014/12/28

Purpose of the post

Under the close supervision of the Chief of Field office in Bor, contributes to programme planning, administration, implementation and evaluation of programme/project activities, data analysis and progress reporting, for the Micronutrient Deficiency Program in South Sudan. Ensure the availability of accurate, complete and up-to-date information required for effective Nutrition programme and project design, addressing gender inequalities and determinants of gender equality where relevant in implementation, management, monitoring and evaluation. Draft sound Nutrition programme budgets for review by the supervisor.

Analyze collected data and information and prepare progress reports using agreed upon gender indicators where needed; assist in draft changes in Nutrition project work plans and assist in identification of required supplies and equipment as well as in the drafting of Country Programme Recommendation and other project documentation, assuring accuracy and consistency with established rules, regulations and plans of action. Ensure the effective communication and networking developed and maintained through partnership and collaboration, with particular emphasis on understanding gender inequalities and on practicing gender mainstreaming where applicable.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health & Nutrition, Health Sciences, International Health & Nutrition, Public Health & Nutrition Policy and Management, Family and Community Health & Nutrition, Nutritional Epidemiology, Health & Nutrition Education, Health & Nutrition Promotion and Disease Prevention, Public Health Preparedness, Health Emergency Preparedness, or other relevant discipline(s). Training in gender and in nutrition programmes that promote gender equality and asset.

Two years of relevant professional work experience. Developing country work experience in South Sudan.

8. Nutrition Officer, NO-B, Torit, Fixed-Term – VA/2014/12/29

Purpose of the post

Under the close supervision of the Programme Officer in Torit, contributes to programme planning, administration, implementation and evaluation of programme/project activities, data analysis and progress reporting, for the Micronutrient Deficiency Program in South Sudan. . Ensure the availability of accurate, complete and up-to-date information required for effective Nutrition programme and project design, addressing gender inequalities and determinants of gender equality where relevant in implementation, management, monitoring and evaluation. Draft sound Nutrition programme budgets for review by the supervisor.

Analyze collected data and information and prepare progress reports using agreed upon gender indicators where needed; assist in draft changes in Nutrition project work plans and assist in identification of required supplies and equipment as well as in the drafting of Country Programme Recommendation and other project documentation, assuring accuracy and consistency with established rules, regulations and plans of action. Ensure the effective communication and networking developed and maintained through partnership and collaboration, with particular emphasis on understanding gender inequalities and on practicing gender mainstreaming where applicable.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health & Nutrition, Health Sciences, International Health & Nutrition, Public Health & Nutrition Policy and Management, Family and Community Health & Nutrition, Nutritional Epidemiology, Health & Nutrition Education, Health & Nutrition Promotion and Disease Prevention, Public Health Preparedness, Health Emergency Preparedness, or other relevant discipline(s). Training in gender and in nutrition programmes that promote gender equality and asset.

Two years of relevant professional work experience. Developing country work experience in South Sudan.

9. Nutrition Officer, NO-B, Yambio, Fixed-Term – VA/2014/12/30

Purpose of the post

Under the close supervision of the **Programme Officer** in Yambio, contributes to programme planning, administration, implementation and evaluation of programme/project activities, data analysis and progress reporting, for the Micronutrient Deficiency Program in South Sudan. Ensure the availability of accurate, complete and up-to-date information required for effective Nutrition programme and project design, addressing gender inequalities and determinants of gender equality where relevant in implementation, management, monitoring and evaluation. Draft sound Nutrition programme budgets for review by the supervisor.

Enhance project efficiency and effectiveness through implementation follow-on, including gender-specific monitoring UNICEF inputs,

local conditions and resources, flow of supply and non-supply assistance and Nutrition project status. Analyze collected data and information and prepare progress reports using agreed upon gender indicators where needed; assist in draft changes in Nutrition project work plans and assist in identification of required supplies and equipment as well as in the drafting of Country Programme Recommendation and other project documentation, assuring accuracy and consistency with established rules, regulations and plans of action. Compile Nutrition project implementation training and orientation materials to promote knowledge sharing with donors and media.

Minimum qualifications & experience required

University degree in one of the disciplines relevant to the following areas: Public Health & Nutrition, Health Sciences, International Health & Nutrition, Public Health & Nutrition Policy and Management, Family and Community Health & Nutrition, Nutritional Epidemiology, Health & Nutrition Education, Health & Nutrition Promotion and Disease Prevention, Public Health Preparedness, Health Emergency Preparedness, or other relevant discipline(s). Training in gender and in nutrition programmes that promote gender equality and asset.

Two years of relevant professional work experience. Developing country work experience in South Sudan.

10. Operations Officer, NO-B, Bor, Fixed-Term – VA/2014/12/31

Purpose of the post

Supports the Head of the Office in the management of operational functions for a small country or sub-office (i.e. finance, accounts, personnel, administration, supply, EDP), including GCO, in support of the country office programme.

Certifies and confirms operational transactions through the interpretation and determination of applicable policies, procedures, rules and regulations, (e.g., bank accounts, disbursements within authorized limits, contractual agreements, personnel administration, purchase of supplies and equipment.). Advises and recommends to the Head of Office and HQ when deviation from the rules and regulations may be required, and proposes alternative solutions to meet office objectives. Monitors compliance with all operational systems and procedures. Establishes relevant internal controls. Ensures accuracy, promptness and appropriateness of information, and reports to the Head of Office and HQs.

Participates in the country programme strategy, development, planning and preview/review meetings, to identify staffing and administrative operational requirements. Reviews office structures and operations, and updated job descriptions prior to budget preparation, in line with the country programme commitment. Prepares budget and the accompanying justification and documentation. Monitors and controls budget allotments.

Minimum qualifications & experience required

University degree in Business Administration, Management or a related field.

Two years of progressively responsible experience in personnel and finance management, and office administration.

11. Operations Officer, NO-B, Bentiu, Fixed-Term – VA/2014/12/32

Purpose of the post

Supports the Head of the Office in the management of operational functions for a small country or sub-office (i.e. finance, accounts, personnel, administration, supply, EDP), including GCO, in support of the country office programme.

Certifies and confirms operational transactions through the interpretation and determination of applicable policies, procedures, rules and regulations, (e.g., bank accounts, disbursements within authorized limits, contractual agreements, personnel administration, purchase of supplies and equipment.). Advises and recommends to the Head of Office and HQ when deviation from the rules and regulations may be required, and proposes alternative solutions to meet office objectives. Monitors compliance with all operational systems and procedures. Establishes relevant internal controls. Ensures accuracy, promptness and appropriateness of information, and reports to the Head of Office and HQs.

Participates in the country programme strategy, development, planning and preview/review meetings, to identify staffing and administrative operational requirements. Reviews office structures and operations, and updated job descriptions prior to budget preparation, in line with the country programme commitment. Prepares budget and the accompanying justification and documentation. Monitors and controls budget allotments.

Minimum qualifications & experience required

University degree in Business Administration, Management or a related field.

Two years of progressively responsible experience in personnel and finance management, and office administration.

12. Emergency Officer, NO-B, Juba, Fixed-Term – VA/2014/12/33

Purpose of the post

Under the supervision of and in regular consultation with the supervisor, implement country office emergency preparedness and response. Responsible for the technical contribution to the development, planning, implementation, monitoring and evaluation of the emergency interventions to advance the survival and well-being of children and mothers and affected communities in an emergency situation. Provides professional assistance in risk analysis to identify emergency-prone conditions/situations and contribute to early warning and timely emergency preparedness. Assists in the formulation of plans of action in preparation and response to emergencies. Gathers information on best practices in emergency situations for the preparation of contingency plans. Monitors compliance of all sectors with emergency plans of action. Identifies formal and informal sources of information. Collects, interprets and analyses all available data on the evolving emergency situation and its implications to the emergency operation. Keeps the effective flow of information and communication crucial for the planning and implementation of emergency measures. Identifies availability of resources in emergency prone areas

In the event of an emergency, promptly assists in implementing the initial operational tasks relating to emergency assistance. Immediately collects reliable information to verify the nature and extend of the emergency with staff, government officials, other UN agencies or local organizations and media. Follows up to ensure that the office is provided with effective telecommunications facility and staff security assistance in an emergency, as necessary. Contacts with all UNICEF staff and their dependants and visitors to ensure their safety and whereabouts, and promptly informs head of office, supervisor and other emergency staff of their status as required.

Assists supervisor with assessment of local emergency and security situation. Visits the location to conduct an initial rough assessment of the magnitude of the crisis and its implications for children, mothers and the community. Assists with the assessment of the validity of the emergency preparedness plan and ability of the office *vis-à-vis* the current crisis as well as immediate and additional needs. Provides input in and contributes toward determining priorities and an appropriate intervention by UNICEF. Coordinates with other partners to make a rapid assessment covering priority areas as defined by the Core Commitment for Children in Emergencies. Establishes contact with community groups, government, UN agencies, media and other partners to keep the country office of emergency situations

Minimum qualifications & experience required

University degree in one of the following fields: social sciences, public administration, law, public health, nutrition, international relations, business administration or other related disciplines.

Two years of relevant professional work experience at the national and/or international levels in programme/project development, planning, implementation, monitoring, evaluation or administration.

Field work experience. Training/experience in emergency response management highly desirable.

Remuneration: An attractive package will be applicable at the UN salary scale including social security benefits.

Submission of Applications:

Applications from qualified South Sudanese nationals, accompanied by updated CV in English and a completed United Nations Personal History Form, (which can be downloaded from our website at www.unicef.org/employ) should be sent to the address below **by on or before Thursday 15th January 2015**. UN/UNICEF staff members are requested to enclose their 2 most recent Performance Evaluation Reports with their applications. Send application to:

Human Resources Officer

UNICEF South Sudan Country Office, Juba. OR PREFERABLY: Email: jubavacancies@unicef.org.

UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.