

THE UNITED NATIONS CHILDREN'S FUND (UNICEF)



**Invites applications from South Sudanese Nationals for the position of Local Security Assistant, (GS-6), Malakal (Temporary Appointment)**

If you are South Sudanese National who is passionate and committed professional and want to make a lasting difference for children, the world's leading children's rights organization would like to hear from you.

**Purpose of the post**

Under the direct supervision of Malakal Chief of Field Office, and maintaining a technical and operational line of communication with the Country Field Security Adviser and Local Security Officer

**Major Duties and Responsibilities**

- Assist the Chief, Malakal Zonal Office or OIC in monitoring the implementation of UN and UNICEF security policies and procedures.
- Prepare weekly security summary reports on Program Area of Coverage (GUN region).
- Assist in all supporting matters pertaining to the safety and security of UNICEF personnel, premises and assets.
- Assist in developing, review and execution of UNICEF security plans including the office and warehouse fire evacuation plans.
- Assist in preparing security risk assessments on UNICEF operations, residences and premises.
- Assist in preparing MOSS and MORSS and monitoring compliance for UNICEF.
- Assist in conducting security training and briefing for UNICEF personnel, locally-recruited guards and others as appropriate.
- Participate in field missions with UNICEF and or UN staff as and when required.
- Maintain regular contact with State Security Apparatus for situation assessment and information gathering.
- Maintain regular contact with UNDSS FSCO and other security officers from different agencies for information gathering and sharing.
- Act as radio operator for Malakal Field Office radio room including conducting of daily radio check and submitting of required reports to designated UN radio room in the area.
- Maintain warden system of Malakal Field office.
- Report on the status of the communication assets of UNICEF on a regular basis.
- Carry out other duties as may be assigned by the Chief, Malakal Zonal Office or OIC.

**Minimum qualifications & experience required**

- Secondary School education or its equivalent.
- Minimum 6 years of relevant work experience, in similar position.
- Experience in coordinating and conducting security assessment and reconnaissance missions.
- Experience in a similar post in UN or INGO.
- Knowledge of radio operation (HF and VHF)
- Experience in working in a harsh environment, politically sensitive and multi-cultural.
- Excellent communication skills (reading and report writing).
- Knowledge of English, local languages including Arabic.
- Familiarity with South Sudan especially Greater Upper Nile Region is an added asset

**Remuneration:** An attractive package will be applicable at the applicable UN salary scale.

**Submission of Applications:**

Applications from qualified South Sudanese nationals, accompanied by updated CV in English and a completed United Nations Personal History Form, (**which can be downloaded from our website at [www.unicef.org/employ](http://www.unicef.org/employ)**) should be sent to the address below by on or before **Friday 26<sup>th</sup> April 2013**. UN/UNICEF staff members are requested to enclose their 2 most recent Performance Evaluation Reports with their applications.

Send application to: **Human Resources Officer**

**UNICEF South Sudan Country Office, Juba** OR Preferably: Email: [jubavacancies@unicef.org](mailto:jubavacancies@unicef.org).

Vacancy # UNICEF VA 2013/04/06 – Local Security Assistant, (GS-6), Malakal  
**UNICEF, South Sudan**  
Juba

**UNICEF is committed to gender equality in its mandate and its staffs. Qualified female candidates and qualified persons with disabilities are encouraged to apply. Acknowledgment will be sent to short-listed candidates only.**

**UNICEF is a smoke-free environment, Zero tolerance of sexual abuse and exploitation is our policy**