

THE UNITED NATIONS CHILDREN'S FUND (UNICEF)



Invites applications from South Sudanese Nationals for the position of Health Officer (Safe Motherhood), (NO-B) Wau, (Fixed-Term Appointment)

If you are South Sudanese National who is passionate and committed professional and want to make a lasting difference for children, the world's leading children's rights organization would like to hear from you.

Purpose of the post

Accountable for professional technical contribution to programme design, planning, implementation, monitoring, evaluation and administration of Safe Motherhood/PMTCT programme/project, including data analysis, programme support, delivery, progress reporting, and commitment for expansion of SMH/PMTCT coverage, as well as enhancement of teamwork and capacity building, in support of achievement of planned objectives of the work plan, aligned with country programme goals, objectives and strategy.

Major Duties and Responsibilities

- **Accurate, complete and up-to-date programme/project management information is available for effective budget preparation, programme/project design, implementation, management and evaluation.** Ensures the availability of accurate, complete and up-to-date information required for effective Safe Motherhood/PMTCT Programme interventions and project design, implementation, management, monitoring and evaluation. Drafts sound Safe Motherhood/PMTCT Programme interventions budgets for review by the supervisor, ensuring accuracy and appropriateness of data and coding.
- **Project efficiency, effectiveness and maternal and neonatal coverage are enhanced through effective implementation follow-on.** Enhances project efficiency and effectiveness through implementation follow-on, including monitoring UNICEF inputs, local conditions and resources, flow of supply and non-supply assistance and Safe Motherhood/PMTCT Programme interventions status. Flow of supply and non-supply assistance and maternal and neonatal health and nutrition/PMTCT project status. Prepares reports on the results of the field visits and progress of maternal and neonatal health care/PMTCT coverage. Prepares reports on the results of the field visits and progress of maternal health and PMTCT coverage.
- **Progress reports and project work plans are timely prepared, and effective technical support is provided in the drafting of donor, annual and other reports/project documentation related to maternal and neonatal health and PMTCT.** Analyses collected data and information and prepare progress reports; make changes in MNH/PMTCT project work plans and in identification of required supplies and equipment, based on prevailing status and challenges Prepare sections of donor, annual and other project documentation related to MNH/PMTCT, ensuring accuracy and consistency with established rules, regulations and plans of action, Records supply and non-supply inventory and quarterly update on MNH/PMTCT supply utilization/status. Ensures the appropriateness of financial, administrative and supply documentation; verifies that Safe Motherhood/PMTCT Programme intervention expenditures are within allotments and that data is consistent with the project/programme information and database (e.g., FLS, VISION). Follows up on queries or initiate corrective action on discrepancies.
- **The capacities of partners and team work are strengthened through effective capacity building activities in the development, implementation and management of the Safe Motherhood/PMTCT Programme/Project,** Supports a staff training/development programme to upgrade the capacity of the partners in the programme development, implementation and management of the Safe Motherhood/PMTCT Programme/project. Conducts relevant orientation, workshop, team work facilitation and staff learning/development activities: SMH/PMCT actors/partners are properly trained on the various aspect of SMH/PMTCT;
- **Knowledge sharing with donors and media is promoted.** Compiles Safe Motherhood/PMTCT project implementation training and orientation materials, and shares useful and appropriate information to promote knowledge sharing with donors and media as may be required;
- **Effective communication, networking and collaboration are achieved with internal and external partners,** Ensures the effective communication, networking and working relationships are developed and maintained.
- **Minimum qualifications & experience required.**
 - University degree in one of the disciplines relevant to the following areas: Medicine, Health, Public Health, Family Health, Child Development, Nursing, or a field relevant to international development assistance in Maternal, Neonatal and Child Health Care and PMTCT services.
 - Two years of relevant professional work experience. Experience working in the UN or other international development organization. Field work experience: Programme management at field and district levels on maternal, neonatal & child health, PMTCT.

Remuneration: An attractive package will be applicable at the UN salary scale including social security benefits.

Submission of Applications:

Applications from qualified South Sudanese nationals, accompanied by updated CV in English and a completed United Nations Personal History Form, **(which can be downloaded from our website at www.unicef.org/employ)** should be sent to the address below by on or before **Friday 13th July 2012**. UN/UNICEF staff members are requested to enclose their 2 most recent Performance Evaluation Reports with their applications. Send application to: **Human Resources Officer**

UNICEF South Sudan Country Office, Juba. OR PREFERABLY: Email: jubavacancies@unicef.org.

Vacancy # UNICEF VA 2012/06/15 – Health Officer (Safe Motherhood), (NO-B) Wau

UNICEF is committed to gender equality in its mandate and its staffs. Qualified female candidates and persons with disabilities are encouraged to apply. Only short-listed candidates will be contacted.

UNICEF is a smoke-free environment, Zero tolerance of sexual abuse and exploitation is our policy