



making the world a better place

Polish Humanitarian Action (former PHO)  
Mission in South Sudan

Jonglei State, South Sudan  
E-mail: [pahsouthsudan@gmail.com](mailto:pahsouthsudan@gmail.com)

Polish Humanitarian Action (PAH) is a nongovernmental organisation registered in Poland and in The Republic of South Sudan. Our Mission is to make the world a better place through alleviation of human suffering and promotion of humanitarian values. PAH works in Water and Sanitation as well as Food Security and Livelihood sectors.

## VACANCY ANNOUNCEMENT

# Community Liaison Officer

**Workplace:** primarily Jonglei State; all states of South Sudan  
**Starting Date:** July 2012  
**Initial Contract Details:** 11 months with the possibility of extension, depending on funding for following projects

Polish Humanitarian Action (PAH) has been working in South Sudan, and Jonglei State specifically, since 2006. Our main area of expertise is providing WASH services to disadvantaged rural populations through drilling and rehabilitating boreholes, creating sustainable O&M structures, providing hygiene promotion and safe sanitation. PAH is beginning a new WASH project in which we are considerably expanding the EP&R component according to the needs identified primarily in Jonglei State, and all South Sudan in general. PAH is hence looking for a suitable candidate to work as a Community Liaison Officer in the Emergency Response Team (ERT). The Team's primary objective is reacting to WASH crises in Jonglei State. The Emergency Response Team will also organize and/or support distributions of non-food items (NFIs), especially WASH-related. The team will mainly work in Jonglei and will be deployable to other states, if the need arises.

### KEY AREAS OF ACCOUNTABILITY:

Community Liaison Officer will be part of the Emergency Response Team created specifically to respond to WASH emergencies occurring in Jonglei State. The Team will be capable of providing emergency water supply and sanitation solutions, as well as hygiene promotion suitable for the communities in Jonglei and other states.

The main responsibilities of the Community Liaison Officer will be:

- Regular visits to the areas where WASH emergencies occur and responding to these emergencies through:
- Facilitating appropriate community involvement in the design and delivery of essential WASH services and facilities
- Carrying out rapid needs assessments in conjunction with the technical team

- Identification of beneficiaries/ target groups, analysing the humanitarian situation of the population
- Participating in the logistical and administrative organization, planning and preparation to support ERT's field operations
- Cooperation with and facilitation of meetings with communities and local authorities to understand needs, complaints, etc.
- Working with local communities to ensure their cooperation during the mobilization process
- Advising the team on issues related to the intervention
- Running documentation and monitoring of interventions
- Timely reporting and inputs from field locations (assessment, intervention and post-intervention reports) according to agreed templates and deadlines
- Keeping proper records of field expenditures and reporting accordingly
- Representing PAH in the community and in humanitarian forums, if requested

### **QUALIFICATIONS, EXPERIENCE AND SKILLS:**

#### **Essential:**

- Degree in Public Health, Hygiene Promotion, Community Development or related
- At least 1 year of practical experience in relevant community development, Hygiene Promotion and/or Public Health; in design, implementation and evaluation of sanitation & hygiene interventions
- Experience of and commitment to working through systems of community participation and accountability
- Emergency response experience
- Good planning, organization and reporting skills
- Very good command of written and spoken English
- Ability to write clear reports
- Ability to cope with simple living conditions in insecure environments
- Team spirit, supporting a team of up to 7 people
- Self-starter with a dose of creativity
- Computer skills (Microsoft Word, Excel, PowerPoint, Internet)

#### **Desirable:**

- Language skills in Arabic/ Nuer and other local languages
- Experience of working and living in South Sudan and Jonglei State in particular
- Ability to use communication technologies: Thuraya / radio
- Previous work experience in NGOs

#### **HOW TO APPLY:**

Applications (including cover letter, CV, copies of job certificates, reference contact details to three former employers AND salary expectations) for this position should be sent to: [justyna.jablonska@pah.org.pl](mailto:justyna.jablonska@pah.org.pl), no later than July 15th 2012. Please insert the following references in the subject field of your email: "South Sudan, Community Liaison Officer". Only short-listed candidates will be notified.

**Deadline: Sunday, 15 July 2012**