



# World Vision

***Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so  
Building Brighter Futures for Vulnerable Children***

## **JOB OPPORTUNITY AT WORLD VISION SOUTH SUDAN**

World Vision is a Christian Relief, Development and Advocacy INGO dedicated to working with children, families and communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individual (**Man or Woman**) who is willing to share in our vision and promise to Children, to join us in the position below.

**Job Title:** Health Coordinator  
**Reporting to:** Senior Advisor – Health and Nutrition  
**Location:** Juba, National Office

### **Purpose of the position:**

Under the supervision of the health and nutrition senior technical advisor, the national health coordinator will work in collaboration with zonal offices, health managers and state coordinators in supporting the sound implementation of health projects in all WVSS zones of operations through provision technical and logistical supports. S/he will support the Grant Acquisition and Management (GAM) sector on technical issues related to health programming as guided by the supervisor.

### **MAJOR RESPONSIBILITIES:**

- Coordinate with field offices to develop consolidated health procurement plans, track and facilitate acquisition of supplies by projects and support the supply chain in ensuring that the procured supplies are properly dispatched to projects in the state/ zonal offices.
- Ensure that a data base of drugs and medical supplies is set up; and all drugs consumption reports are properly filed.
- Participate in the planning, quantification, and request GIK which should be acquired locally or internationally, and support field staffs in ensuring that GIK are dispatched to the beneficiaries, all evidences or proofs of distribution of GIK to the beneficiaries and reception of GIK by the beneficiaries are filed; and ensure that GIK reports are generated and submitted on time.
- Support field offices in building capacity of health staffs through training and supportive supervision as guide by the supervisor.
- Ensure WVSS' effective participation in inter-agency coordination forums, cluster meetings; and represent WVSS in donors and partners/ stakeholders meetings.
- Liaise with field offices and ensure that documents of all health activities are filed, data are gathered and analyzed and the necessary supports are provided to field office to ensure sound implementation of projects.



- Support field offices and program officers in the process of compiling health reports as required by donor regulations, through working with relevant health projects.
- Create project files with key design documents, legal documents, relevant correspondence and other printable information about projects implementation
- In coordination with the health and nutrition senior technical advisor, liaise with and respond to field offices', regional offices' and support offices' requests/ queries related to health programme.
- Provide support in proposal design, implementation and coordination of health programs in the operational areas;
- Provide support towards health program need assessments and interventions on behalf of WV South Sudan program (IRNA)
- Maintain health information, research and systems necessary for best practice approaches and reference;
- Represents WVSS in the EAR Business team meetings
- Provide information and technical support to the annual reports &CWO
- In collaboration with the health and nutrition senior technical advisor, provide support to health teams to ensure that issues arising that are related to health programming are adequately addressed.

### **Qualification: Education/Knowledge/technical skills & experience required:**

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Degree in Health Science with 3 – 5 years' experience. Advance/post-graduate diploma with extensive experience may be accepted in lieu of a Medical Degree.
- Experience in Epidemiology, Biostatistics will be an added advantage
- Experience in direct project management
- Training and experience in Monitoring and Evaluation is desirable.
- Clear understanding of Health and Nutrition Policy, High Impact services package in the context of post conflict South Sudan is essential.
- Computer literate in MS Word, Excel is essential; database experience is added advantage
- Must have computer knowledge (MS word, Excel etc.).
- Requires ability to work in a conflict zone and harsh conditions with minimal infrastructure.
- Must poses experience working in a development relief setting and have ability to communicate effectively in writing and orally English.
- Must have good interpersonal and communication skills both orally and in writing and must have the ability to work with minimum supervision.

### **HOW TO APPLY**

*Interested candidates who meet the above criteria should submit their applications which shall include a cover letter, together with an updated CV with at least three referees with their telephone and email contacts.*

**Address your application to: The Human Resource Manager, World Vision South Sudan.**

**Qualified female candidates are particularly encouraged to apply**

Applications can be submitted either online to this email [recruitsdno@wvi.org](mailto:recruitsdno@wvi.org) or Hand delivery to the National office in Juba.

***(Please indicate on all your documents the position you are applying for)***

**Closing date for receiving applications is: 25<sup>th</sup> March, 2019 at 5:00pm local time.**

**Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.**

