



United Nations High Commissioner Refugees (UNHCR)

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

Vacancy Notice No.: 2015/HCR/SSDBU/048

Please circulate widely in other agencies
and government offices at your duty stations.

Title of Post	WASH Associate	Grade	GL 6
Post Number	10019720	Date of Issue	14/10/2015
Location	Bunj, South Sudan	Closing Date	27/10/2015

ORGANIZATIONAL CONTEXT. Define *the role of the position within the team*, describing its leadership role, if any, its external/internal work relationships or contacts, the contextual environment in which it operates and the scope of supervision received, and where applicable, exercised by the incumbent.

The incumbent will work with the WASH Officer under direct supervision of Programme Officer. S/he is the focal point for UNHCR Water, Sanitation and Hygiene (WASH) representation in Maban country Upper Nile State. The internal contacts are with other colleagues in the field, in particular working in camp management, site planning/shelter, health, protection, and community services sectors. S/he will work with staff from operational and implementing partner's organisation, county water and sanitation department and local officials to discuss and share information on the issues related to WASH in Maban refugee camps and the surrounding community.

Accountability (key results that will be achieved)

- UNHCR's policies, standards and procedures relating to WASH are appropriately and coherently applied in the area of responsibility.
- UNHCR country operation has sufficient support in the field of WASH and thus better able to meet the needs of persons of concern.

Responsibility (process and functions undertaken to achieve results)

- In close coordination with the WASH Officer consolidate and provide support to partners on all WASH-related issues to ensure quality, cost effectiveness, sustainability and environmental soundness in their implementation.
- Support the WASH Officer in acting as focal person on water, sanitation and hygiene promotion issues within UNHCR and liaise with UN related agencies and governmental and nongovernmental counterparts.
- Review on a regular basis the quantity and quality of water and sanitation services offered in the refugee camps and surrounding host communities.
- Review performance, undertake field verifications, monitor development and assist in evaluation of activities and approaches adopted by partners in WASH and related sectors.
- Assist in formulation of appropriate designs and corrective measures with a particular focus on hygiene promotion and public health risk prevention in consultation with the WASH Office.
- Promote community involvement and participation in all the different stages of the WASH project cycle.
- Liaise with other units, particularly Site Planning, Health, Community Service and Field to locate, plan, implement and monitor WASH activities.
- Support the WASH officer towards ensuring that regular and accurate reports that analyze the challenges encountered in providing WASH services for beneficiaries are prepared and circulated.
- Support the WASH officer in the preparation of all reports for management, donors, budget reviews, camp Water Monitoring System (WMS)/report cards, budget reviews, programme analysis, monthly, annual reports etc. in a timely manner.
- Support the WASH Officer in coordinating the WASH Sector - refugee operations in Upper Nile State.
- Participate in WASH Sector and coordination meetings as well as in Technical monitoring of activities
- Record feedback from UNHCR camp management, field officers and community services officers on issues with water availability, access and quality, and sanitation situation.

- Contribute to contingency planning design and long-term planning from the assessment to the implementation phase including consideration of all factors relating to the sustainability of WASH services in the camps.
- Assist with any other duties required by the UNHCR WASH Officer, Programme Officer or Field Officer related to WASH.

Authority (*decisions made in executing responsibilities and to achieve results*)

- Represent UNHCR in implementation and monitoring of all WASH activities.
- Enforce technical standards, protocols and guidelines.
- Request WASH sector partners for engineering design, assessment and monitoring & evaluation documents associated with the camp WASH sector.
- Liaise and report with camp WASH sector partners to raise issues, provide feedback.

ESSENTIAL MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE REQUIRED.

- Completion of Secondary education with post-secondary course/diploma in Civil Engineering/water and sanitation engineering/water resources development or a related field. .
- Minimum 6 years of relevant work experience including at least 2 years in water, wastewater, solid waste, vector control and/or public health and/or construction works.
- Computer skills (MS office and AutoCAD).
- Fluency in English and local language.

DESIRABLE QUALIFICATIONS & COMPETENCIES.

- Knowledge and understanding of UNHCR/UN administrative and financial rules and regulations.
- Good knowledge and understanding of WASH standards for emergencies and refugee camps including SPHERE (e-SPHERE) and UNHCR Emergency Handbook technical guidelines and standards.
- Knowledge and understanding of water and wastewater hydraulics and physical, chemical and biological properties; solid waste management practices, vector control, sanitation and hygiene promotion/awareness raising strategies.
- Knowledge and understanding of relationship between water, wastewater, solid waste, human waste, vector control to public health indicators, and value of hygiene promotion/awareness raising.
- Knowledge and understanding of risk based monitoring and evaluation, multi-criteria analysis and project management and control.

Submission of Applications

This vacancy is open for qualified South Sudanese **ONLY**. **Female candidates are encouraged to apply.**

IMPORTANT

Applicants are required to submit a motivation letter and P11 in an envelope addressed to Human Resources Officer, UNHCR Representation Office, Juba or via email to SSUDJUHR@unhcr.org, **not later than 12:00 (noon) 26 October 2015**. Applicant should clearly indicate the vacancy notice number and the Title of the Position on the envelope or in the subject line of the email.

The submitted documents will not be returned to the applicants. Only short listed candidates will be contacted and invited for a **written test and interview**. **Late and incomplete applications will not be considered.**

UN Personal History Form (P.11) is available in the UN Website, www.un.org or you can collect it from UNHCR Office, located at Ministries Road, behind Sudan Council of Churches (SCC).

Refugees – who cares? WE DO!