



UNITED NATIONS CHILDREN'S FUND
South Sudan Country Office

WHEN APPLYING PLEASE QUOTE THE POST TITLE AND VACANCY NOTICE No. as follows:

VA No.	POST TITLE/No	LEVEL	DUTY STATION	CONT. STATUS	CLOSING DATE
VA/2015/10/01	WASH Officer	NO-B	Bentiu	Fixed-Term	23 October 2015

If you are **South Sudanese National** who is passionate and committed professional and want to make a lasting difference for children, the world's leading children's rights organization would like to hear from you.

Purpose of the post

Under the close supervision of the **Chief of Field Office in Bentiu**, Accountable for formulation, design, planning, implementing, monitoring and evaluation of WASH programme to ensure overall efficiency and effectiveness of the programme management, delivery and accomplishment of programme goals and objectives.

Major Duties and Responsibilities

- **Programme Management**, Ensure the availability of accurate, complete and up-to-date information required for effective WASH programme and project design, implementation, management, monitoring and evaluation. Draft sound WASH programme budgets for review by the supervisor, including concrete steps to enhance emergency preparedness and response.
- **Programme Efficiency and Effectiveness**, Enhance programme efficiency and effectiveness through evidence base approach and implementation follow-on, including monitoring UNICEF inputs, local conditions and resources, flow of supply and non-supply and emergency assistance and WASH programme status. Maintain up to date information on the fund utilization and expiry of project cooperation agreements, contracts, and liquidation of direct cash transfers to the partners.
- **Work Plan and Programme Documentation**, Analyse collected data and information and prepare progress reports; draft changes in WASH project work plans and assist in identification of required supplies and equipment (for both development and emergency orientated activities) as well as in the drafting of Country Programme Recommendation and other programme documentation, assuring accuracy and consistency with established rules, regulations and plans of action. Prepare GIS-based maps to facilitate interactive sharing of vital information for evidence based decision making including equitable allocation of WASH resources across states and counties.
- **Programme Implementation Information and Data**, Ensure the appropriateness of financial, administrative and supply documentation; verify that WASH programme expenditures are within allotments and that data is consistent with the programme information and database (e.g., Vision). Follow up on queries or initiate corrective action on discrepancies. Collaborate with Monitoring & Evaluation office on maintaining a gender & equity focus in WASH data collection and reporting. Support water source mapping exercise and feeding the acquired data to the central database maintained by the WASH Information Management (WIMS) Unit of the Ministry and ensure feedback to the sub-national government using the information flow mechanism.
- **Knowledge Sharing**, Compile WASH programme implementation, preparedness, training and orientation materials to promote knowledge sharing with counterparts, WASH sectoral stakeholders, donors and media.
- **Communication, Collaboration, Networking and Partnership**, Ensure the effective communication and networking developed and maintained through partnership and collaboration. Collaborate with Operations staff to implement internal controls systems and resolve day-to-day issues or discrepancies in financial or supply management. Team with local Government and sectoral stakeholders counterparts to exchange information on WASH programme implementation, status, capacity and risk mapping, preparedness as well as movement, prepositioning and distribution of supplies. Coordinate with members of the development community, including WIMS, NGOs, WASH Cluster, UN and bilateral agencies in the exchange of information relating to WASH sector. Where appropriate support the IASC WASH Cluster during preparedness and response to emergencies.

Minimum qualifications & experience required.

University degree in one of the disciplines relevant to the following areas: Public Health, Civil Engineering, Mechanical Engineering, Geology, Hydrology, Sanitation Engineering, or a field relevant to international WASH related development assistance. Additional training in Health Education or Communication for Development (Programme Communication), an asset.

Two years of progressively responsible professional work experience in the UN or other international development organization, national government or the private sector. Field work experience. Familiarity with Emergency and the IASC Cluster approach.

Remuneration: An attractive package will be applicable at the UN salary scale including social security benefits.

Submission of Applications:

Applications from qualified South Sudanese nationals, accompanied by updated CV in English and a completed United Nations Personal History Form, (which can be downloaded from our website at www.unicef.org/employ) should be sent to the address below **by on or before Friday 23rd October 2015**. UN/UNICEF staff members are requested to enclose their 2 most recent Performance Evaluation Reports with their applications. Send application to: **Human Resources Officer**

UNICEF South Sudan Country Office, Juba. OR PREFERABLY: Email: jubavacancies@unicef.org

UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.



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VA/2015/10/02	WASH Officer	NO-B	Bor	Fixed-Term	23 October 2015

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Purpose of the post

Under the close supervision of the **WASH Specialist in Bor**, Accountable for formulation, design, planning, implementing, monitoring and evaluation of WASH programme to ensure overall efficiency and effectiveness of the programme management, delivery and accomplishment of programme goals and objectives.

Major Duties and Responsibilities

- **Programme Management**, Ensure the availability of accurate, complete and up-to-date information required for effective WASH programme and project design, implementation, management, monitoring and evaluation. Draft sound WASH programme budgets for review by the supervisor, including concrete steps to enhance emergency preparedness and response.
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