

## Vacancies with UNICEF South Sudan

If you are South Sudanese National who is passionate and committed professional and want to make a lasting difference for children, UNICEF South Sudan, the world's leading children's rights organization would like to hear from you.

For 60 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. At this time in South Sudan, the UNICEF response contributes to the Inter-agency strategic objectives and aims to provide humanitarian assistance and protection tailored to the needs of girls, boys, women and men (internally displaced, host communities, and refugees) in accordance with the Core Commitments for Children to reduce morbidity and mortality and ensure the protection and participation of affected populations. The key programme priorities are: outbreak prevention, preparedness and response with a focus on measles and diarrheal disease (including cholera) involving close collaboration between WASH, nutrition and health sectors; protection of children, focused on preventing and responding to recruitment and other grave violations; access to and return to learning for displaced children and children in vulnerable host communities to provide a protective environment and entry point for other programme interventions including health, nutrition, WASH and child protection, preparedness for the rainy season including pre-positioning of supplies and establishment of programmes in locations likely to become inaccessible during the rains.

As part of our restructuring exercise and to respond to the increased humanitarian needs, the following posts have been established in our country programme and we are seeking dedicated, professional South Sudan nationals to join our team, this could be you!

### **1. Cold Chain Officer (Logistics), NO-A, Juba, Fixed-Term – VA/2015/06/01**

#### **Purpose of the post**

Under the direct guidance of the Immunization Manager, the incumbent manages the cold chain and logistics operations of a complex nature with significant impact on immunization programme delivery, services, cold chain and logistic, processes and systems, requiring advanced professional technical mastery and expertise in support of operations and programme objectives. Accountable for effective planning, contracting, procurement, distribution, inventory management of UNICEF's cold chain, in support of the Country Programmes.

Provide rapid and relevant responses to evolving cold chain needs and situations facing children and families, including emergency situations, with a priority on achieving value for money. Responsible for cold chain planning through coordination with Operations/Programme Sections. Provides technical advice on specifications, cold chain and logistics arrangements facilitating cost-effective efficient procurement, customs clearance, inventory management and distribution of supplies and equipment, in support of the country programme implementation. Participate in the Country Programme strategy planning preview and reviews to advise on cold chain/logistics requirements for the of Plan of Operations and Annual Work Plans. Develops cold chain /Logistics component of the Country Programme, including systems for storage and distribution of supplies especial cold chain equipment to all project sites.

Ensure sound, accurate cold chain/logistics management systems, procedures and documentation as well as regular, accurate reporting to maintain the highest level of integrity, standards and accountability.

Establish and maintain contacts with the Supply Division in Copenhagen on supply procurement and shipping policies. Interprets and advises the country office on policies and procedures impacting on offshore and local procurement and delivery. Maintains links with Copenhagen on transnational shipments, deliveries, claims and appropriateness of supplies especially cold chain.

Establish and maintain a system of contact with customs and port/airport immigration authorities at national ports of entry on the clearance of UNICEF supplies particularly cold chain, in keeping with established protocol.

Participates in the preparation of appropriate documentation: cash and supply requisitions, purchase orders, long term arrangements, CRC submissions etc. Ensure preparation of the cold chain status reports required for donor reports, budget reviews, programme analysis, annual reports, appeals, etc. Regularly create and communicate accurate inventory tracking, inventory aging and incoming cold chain information.

The Cold Chain Logistics Officer would work with the State EPI Managers and cold chain technicians to provide technical support to the State cold chain store, County Health Department and Health NGOs in the planning and implementation of cold chain systems improvement plan.

Supervise and manage effective procurement, local and/or offshore, with a goal to attain lowest cost without sacrificing quality.

Gather and maintain data on and evaluate local cold chain sources' overall performance, (competitive pricing, cost-effectiveness, product quality and timely delivery,). Monitor and assess cold chain operations and control mechanisms and advises on appropriate actions to take. Collaboration and Partnership, Coordinate with all Section on cold chain planning, providing technical advice on procurement specifications and cold chain administration as well as providing advice on cold chain requirements in the development of the cold chain component of the Country Programme. Provide advice to the Country Office and Government on offshore and/or local procurement policies and procedures, delivery and utilization of UNICEF cold chain and equipment; coordinate with the Supply Division, Copenhagen, on cold chain policy and/or activities. Team with the Health Section and other members of the Operations Section to facilitate procurement as well as efficient customs clearance, storage and distribution of supplies and equipment.

Develop and maintain partnership and collaborative relations with UNICEF, Government, UN, and bilateral counterparts in supply

especially cold chain and logistics activities including distribution, monitoring supply inputs, and inventory.

Inform Programs of slow moving inventory, upcoming field distributions or deliveries, incoming materials and quality issues to ensure maximum use of available transportation, warehousing space, manpower and other resources.

**Minimum qualifications & experience required**

University degree in Business Administration, Management, International Economics, Engineering, International Development, Contract/commercial Law or specialization in directly related areas including credited courses in supply especially in cold chain, logistics, purchasing or contracting. Equivalent educational qualification in relevant areas (transport or logistics operations/management, supply/cold chain management, etc.)

Two years of relevant professional work experience. Both national and international work experience in supply especially cold chain, logistics, purchasing, contracting, administration and/or other related fields. Work experience in emergency duty station.

**2. Cold Chain Technician, NO-A, Juba, Temporary Assistance – VA/2015/06/02**

**Purpose of the post**

Under the direct guidance of the Immunization Manager, the incumbent will provide technical assistance and guidance to the Ministry of Health, State Ministries of Health (SMoH), to support efforts in strengthening the cold chain systems and vaccine management in South Sudan with special focus in repair and maintenance of the existing cold chain equipment and the installation of new equipment at State, County and Health Facility level.

The Cold Chain Technician will support and be instrumental in guiding the cold chain systems improvement strategies in South Sudan based on the 2012 essential vaccine management assessment study and comprehensive cold chain equipment inventory. S/he will further contribute to the effective implementation of the supplementary immunization interventions in South Sudan, as part of efforts to achieve the targets for polio eradication, measles control and maternal and neonatal tetanus elimination in South Sudan. These targets will only be met with a functional and reliable cold chain network.

To review and periodically update the cold chain equipment inventory at National, State, County and health facility level and identify the equipment which need repair and maintenance. To assess the functionality of the existing cold chain equipment at National, State, County and health facility level. To provide the comprehensive list of spare parts to support the repair and maintenance of faulty cold chain equipment based on the assessment and cold chain inventory reports. To provide technical assistance and hands-on support in the repair and maintenance of faulty equipment (generators, refrigerators and freezers). To assess the skills of frontline health workers and NGO volunteers on repair, maintenance and installation of cold chain equipment. To support State and Counties to identify the locations for installation of the solar fridges and ensure that the solar fridges are transported to the locations and installed. To facilitate the repair and preventive maintenance of cold chain equipment and generators for running the cold chain stores in South Sudan. To provide technical support to the states to improve their skills in relation to preparation of monthly status report of all vaccines/accessories and cold chain equipment at State and County level. To provide technical support to the states and counties to improve skills in maintaining adequate and up-to-date records of all cold chain equipment, vaccines/accessories supplied and distributed at State, County and health facility level. To provide general technical oversight of all State level cold chain stores for the immunization programme in South Sudan. To conduct training needs assessment at various levels on cold chain and vaccine management and support training activities at State, County and Payam levels for cold chain technicians, assistants and logistics assistants for supplementary immunization activities and routine EPI. To support establishment and roll-out of mobile technology (RapidPro) for real-time cold chain functionality information, subsequent repair activities and periodic cold chain inventories.

**Minimum qualifications & experience required**

A university degree in electrical Engineering, Mechanical Engineering, refrigeration and air conditioning engineering.

At least 3 years practical experience in managing an EPI cold chain system or other cold chain systems that run 24 hours a day. At least 3 years practical experience in hands-on repair and maintenance of refrigeration equipment and generators including installation of solar refrigerators.

**Remuneration:** An attractive package will be applicable at the UN salary scale including social security benefits.

**Submission of Applications:**

Applications from qualified South Sudanese nationals, accompanied by updated CV in English and a completed United Nations Personal History Form, (which can be downloaded from our website at [www.unicef.org/employ](http://www.unicef.org/employ)) should be sent to the address below **by on or before Friday 10<sup>th</sup> July 2015**. UN/UNICEF staff members are requested to enclose their 2 most recent Performance Evaluation Reports with their applications.

Send application to:

**Human Resources Officer**

**UNICEF South Sudan Country Office, Juba.** OR PREFERABLY: Email: [jubavacancies@unicef.org](mailto:jubavacancies@unicef.org).

**UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.**